

Job Title: Programme Manager

Purpose of Job: Work in a project on “Community Engagement in Fight Against Corruption and Improve Service Delivery in Ganjam and Gajapati district of Orissa, India” through increased community and civil society participation, constructive engagement and citizen monitoring to improve the quality of PDS, ICDS and Drinking Water Supply.

This project will mainly focus on constructive engagement with community, civil society and public officials in creating citizens’ awareness on social accountability tools like the Right to Information Act etc. They will identify reform and advocacy agenda for transparent and accountable governance to improve the quality of PDS, ICDS and Drinking Water Supply.

Main Duties and Responsibilities

1. Analyzing the service delivery process of PDS, ICDS and Drinking Water
2. Develop a set of instruments for community monitoring of PDS, ICDS and Drinking Water
3. Community participation in monitoring of PDS, ICDS and Drinking Water
4. Empowering and implementing community monitoring of service delivery process and quality checking
5. Work to advocate with public officials and civil society
6. Writing periodic reports, design various tools
7. Contributing to the project activities as and when required.

Essential Knowledge, Qualifications and Experience

- A degree and post-graduate degree in Economics/ Political Science/ Social Work
- Knowledge of rural road, RTI, issues and policy processes
- Knowledge on public governance
- Minimum 3 years experience in producing results in governance

Skills/Abilities

- Strong interpersonal skills and cultural awareness
- Excellent analytical and writing skills
- Skill on Community Mobilization
- Good presentation and networking skills
- Excellent IT skills (Word, Excel, Power Point)
- Ability to work in a team and on own initiative
- Ability and willingness to travel to remote rural areas

Desirable

- Previous experience in governance action, research and community empowerment skill
- Experience in producing outputs in a short period of time and for different audiences
- Fieldwork experience (survey based, qualitative and quantitative)
- Fluency in a language other than English (Oriya, English, and Hindi)
- Experience of editing and writing reports, design tools

Remuneration

The remuneration will remain between 9000-12000 INR with the applicants’ ability and experience.

How to Apply

Candidates are strongly recommended to read the Job Profile carefully before applying. Please send your updated CV with covering letter to careersd@gmail.com latest by **10 August 2011** along with 2 professional references. The selected candidate would be required to join immediately. Only shortlisted candidate will be contacted. For more details on Youth for Social Development, please visit: www.ysdindia.org.